

APPENDIX I

BOARD OF DIRECTORS

POLICY

1. Responsibilities and Duties:

The Board of Directors is the legal representative entity for the fixed assets of the church. The authority of the Board is limited to signing of contracts and agreements related to the fixed assets of the church. The Board can only perform legal formalities upon the approval of the congregation. Without the approval of the congregation, the Board has no authority to perform any transactions related to the fixed assets of the church such as purchasing, selling, mortgaging, lending, renting and transferring. Two out of three members of the Board must sign any legal document for it to become effective.

2. Structure and Formation:

The Board of Directors is comprised of three members. The pastor and the Deacon Committee will nominate candidates for the Board. Church members can also petition to nominate candidates for the Board. The petition must have signatures equal or greater than the number of members on the Deacon Committee. To be elected, candidates must receive two-thirds vote of the church members present at a congregational meeting. The quorum of such a meeting is one-half of the total membership. If there are more than three candidates, three candidates with the most votes will be elected.

3. Qualifications:

Candidates must be members and served at the church for at least three years. Candidate must be baptized and pure in their beliefs of Christian faith. Candidates must possess good reputation and full of the Spirit and wisdom as described in the Scriptures (Acts 6:3). Candidates must also be at least thirty years old.

4. Duration of Term:

Each member of the Board of Directors shall serve a five-year term. If elected, members can serve multiple consecutive terms.

5. Resignation and Termination:

If a board member resigns or is terminated prior to the completion for the term, the vacancy can be filled by following the rules above.